

# UNIVERSITY OF IRINGA



## RESUMING OF STUDIES REQUEST FORM

*(To be filled in duplicate)*

1. Personal Information

Surname: \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Registration No: \_\_\_\_\_ Year of Entry \_\_\_\_\_ Expected Year of Completion \_\_\_\_\_

Year of Study (e.g. 1<sup>st</sup>, 2<sup>nd</sup>): \_\_\_\_\_ Semester: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Faculty: \_\_\_\_\_ Department: \_\_\_\_\_

Programme: \_\_\_\_\_ Specialty: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email address(s): \_\_\_\_\_

2. Postponement/Freezing Period Approved

One (1) Semester \_\_\_\_\_ Two (2) Semesters \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

3. Postponement/Freezing History: 1<sup>st</sup> Postponement/Freezing: From \_\_\_\_\_ to \_\_\_\_\_

2<sup>nd</sup> Postponement/Freezing: From \_\_\_\_\_ to \_\_\_\_\_

4. Are the reasons which lead to postponements/Freezing of your studies resolved? *(Briefly explain)*

\_\_\_\_\_  
\_\_\_\_\_

***(Please attach a complete signed copy of the postponement/freezing request form and a copy of your progress report prior to postponement of studies for your application to be processed)***

Date of Application \_\_\_\_\_ Signature \_\_\_\_\_

***For OFFICIAL USE ONLY (Authorization for Resuming Studies)***

5. Recommendations by the Dean of Students

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

6. Recommendations by the Head of Department

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

7. Recommendations by the Dean of Faculty

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

8. Recommendations by the Director of Postgraduate Studies, Research, and Consultancy *(for postgraduate students only)*

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

9. Approval by the DVC ARC

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Copy to file**

Dean Faculty \_\_\_\_ Head of Department \_\_\_\_ Admission Officer \_\_\_\_ Dean of Students \_\_\_\_ SAMIS Admin \_\_\_\_ TCU \_\_\_\_